



# Consent to Release of Information

I hereby request and authorize one of the following high schools to release my transcript:

- Philemon Wright HS
  Hadley Junior HS

### Applicant's Information:

Last Name: \_\_\_\_\_ Full Name: \_\_\_\_\_

Father's Last Name: \_\_\_\_\_ Father's Full Name: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_ Mother's Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Telephone: \_\_\_\_\_

Year/Month/Day Email Address: \_\_\_\_\_

(PRINT CLEARLY)

Year of Graduation/Last Year of Attendance: \_\_\_\_\_

### By Mail or Pick-up

- Pickup at Hadley/PWHS
  Authorizing another Person to Pick up Transcript

Name of Authorized Person: \_\_\_\_\_ (Authorized person must provide ID at time of pickup)

Or

- Mail transcript to my College or University (Name) \_\_\_\_\_

Address of the institution: \_\_\_\_\_

Student ID No. for College/University \_\_\_\_\_ Application No. for College/University: \_\_\_\_\_

### Consent

Signature: \_\_\_\_\_ (parent may ONLY sign if applicant is under 18 otherwise applicant must sign)

Date: \_\_\_\_\_

- ID presented at counter of the applicant and or authorized person (acceptable ID: Driver's License, Birth Certificate, Passport or Citizenship)

- ID attached (if mailing) of the applicant and or authorized person (acceptable ID: Driver's License, Birth Certificate, Passport or Citizenship)

### Payment

Acceptable payment methods are cash, cheque or money order, payable to Philemon Wright HS

No. of copies of transcript \_\_\_\_ x \$5.00 = \_\_\_\_\_ Rush Order \_\_\_\_ x \$10.00 = \_\_\_\_\_  
(5 business days to process) (3 business days to process)

Send completed form and copy of identification with the appropriate fee(s) to:

Philemon Wright High School  
 Attn: D. Miljour (Transcripts)  
 80 Daniel Johnson Blvd  
 Gatineau, QC J8Z 1S3  
 Tel: (819) 776-3158 ext. 2303  
[dmiljour@wqsb.qc.ca](mailto:dmiljour@wqsb.qc.ca)

### OFFICE USE ONLY:

Permanent Code: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Additional Comment: \_\_\_\_\_

Signature & Date that you have seen the original document of ID for the person: \_\_\_\_\_